



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT DEGREE COLLEGE RAMBAN
Name of the head of the Institution		NAVEEN ANAND
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01998-266779
Mobile no.		9419167464
Registered Email		principalgdcramban@gmail.com
Alternate Email		milap.singh@gmail.com
Address		Govt. Degree College Karol, Ramban
City/Town		Ramban
State/UT		Jammu And Kashmir
Pincode		182144
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Prof. Ajaz Ahmed
Phone no/Alternate Phone no.	+917006489899
Mobile no.	9858002361
Registered Email	principalgdcramban@gmail.com
Alternate Email	ajaz1malik@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.gdcramban.com
4. Whether Academic Calendar prepared during the year	No

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C	1.75	2019	09-Aug-2019	09-Aug-2024

6. Date of Establishment of IQAC	28-Aug-2014
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Transparency in Internal Assessments	04-Sep-2019 1	90
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.
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Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. Degree College Ramban J&K	Infrastructure	J& K Govt.	2019 300	6282000
Govt. Degree College Ramban J&K	Material and Supply	J& K Govt.	2019 25	1873000
Govt. Degree College Ramban J&K	Machinery& Equipment	J& K Govt.	2019 20	1333000
Govt. Degree College Ramban J&K	Books& Publications	J& K Govt.	2019 30	1673000
Govt. Degree College Ramban J&K	Salary	J& K Govt.	2020 365	333000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)
Due to Covid19 pandemic a few significant contributions were made by IQAC team in the current academic year. It organized some online essay writing competition as well as quiz competition. Besides this college took transparency initiative in the evaluation and examination
The college also encouraged students in sports activities. The students of the college participated in inter district and intra district sports and cultural events.
The IQAC also motivated permanent faculty to participate in online Faculty

Development Programmes and orientation/Induction Programmes.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Celebration of National/International days	The college celebrated some important days but due to covid-19 pandemic it could not achieve target.
Student mentoring	Students with poor IQ were assisted to handle stress on academic fronts and help them scoring good marks.
Participation in Inter-college sports events.	The College successfully participated in these events
Organize a Alumni Meet	Due to Covid19 pandemic alumni meet could not be held.
View File	

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

05-Aug-2020

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Structured and effective mechanism has been developed by the institution for implementation of the curriculum prescribed by the affiliating University. Keeping in view the institutional Vision and Mission all departments of the college have designed their own plan and accordingly implementing the same. Meetings of the HoDs of different departments are held frequently to discuss

their action plan and accordingly follow the delivery mechanism to ensure that the learners we produce are motivated men and women of substance and character. In every session a timetable is prepared for all the classes of the respective programmes at the starting of each Semester. HoD of the each subject is the member of the board of studies of Jammu University and they regularly participate in meetings of Board of Studies for upgradation of syllabus and change in curriculum. The teaching faculty of the College regularly attend Conferences, Webinars, online trainings refresher courses / general orientation courses and other faculty development programmes to remain updated with the advancements and developments in their respective fields. The College frequently organize different tours like environmental tours, visit to different laboratories and field tours, one day seminars, important lectures in each session. To enhance the students confidence and knowledge regular class tests of theory / practical are conducted. University results of each semester are analyzed and students with backlogs are identified and special attention is provided to such of students to better their performance in ensuing exams. A feedback is also collected every year from the students and faculty members of the College regarding any modification / suggestion in the course contents of the syllabus and other facilities. For organizing any event in the college notices of the same event are displayed on the notice board of the college for the students current information and events etc. The print and electronic media are also used for services to spread the information. Also the social media such as whatsapp, facebook are used to share the information for the students, staff and the public.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	The history of India from Earliest Times up to 300 CD	10/07/2019
BA	Lok Sahitya	10/07/2019
BA	Basic Economics	10/07/2019
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Basic Economics	10/07/2019
BA	Lok Sahitya	10/07/2019
BA	The history of India from Earliest Times up to 300 CD	10/07/2019
BA	Ethical Competence Through Literature	10/07/2019

BA	Financial Economics	10/07/2019
BA	Translation and Language	10/07/2019
BSc	Apiculture	10/07/2019
BSc	English Language Teaching	10/07/2019
BSc	Waste Management	10/07/2019
BSc	Environmental Protection and Management	10/07/2019
BSc	Public Health and Hygiene	10/07/2019
BA	Journalism	10/07/2019
BA	News Reading and Writing in English	10/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	EVS	40
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>STRUCTURED FEEDBACK Structured feedback has been obtained from the students and faculty members of the College. A questionnaire containing 05 questions along with suggestions was designed and circulated among the Faculty members of the College and a questionnaire containing 09 questions along with suggestion was circulated among the students. Around 50 students and 16 faculty members submitted their feedback forms. From the analysis of the same it was found that</p>

the students in large numbers are satisfied with the course contents, admission process, evaluation and other facilities available in the campus. Some of the students have suggested for providing a separate Library, sports ground and hostel facility. The suggestion of the students has been taken seriously and the process of providing the same facilities is continuing. Science faculty suggested for improvement up gradation of Laboratories to research level. The suggestion of the faculty has been already considered and additional equipments/facility to labs has been provided and the matter of further up-gradation of laboratories up to research level has been taken up with Higher Education Department and is in pipe. Some of the Faculty members suggested for providing the projectors in the class rooms and the suggestion of the faculty members has been considered and most of the class rooms has been up-graded. Suggestion of the Arts faculty members for the introduction of Programmes like M.A, B.Ed and more courses couldn't be considered as the same is not under the control of the College administration, however the matter will be taken up with the University for the introduction of the same courses. It has been decided that feedback process will be collected every year with some more questions relevant for the students point of view. Dr. Bharat Singh HoD Physics P R I N C I P A L

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	350	133	133
BSc	Science	150	61	61
BCom	Commerce	40	5	5

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	743	Nil	10	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
10	9	6	5	5	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

2.3.2 Student Mentoring System available in the institution Mentoring system is integral part of education system in this institution. Mentoring is done in order to provide support to the students for resolution of their problems both in personal and academic part and to guide and counsel them. Every teacher shall be assigned a group of students for support and individual mentorship. Teachers shall convene meetings on time to time with mentees assigned to them and listen their individual issues and concerns and address their concerns such as academic stress related issues , and provide them guidance, moral development career counseling etc. Students can meet their mentors as and when they need so to discuss and resolve their problems and for any kind of advice/suggestion they may require.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
743	10	74.01

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	10	13	1	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. Bharat Singh	Assistant Professor	Young Scientist Award in Physics by Pearl Foundation Excellence Award to Higher Education
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	VI	22/10/2020	02/12/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

2.5.2 Reforms initiated on continuous internal evaluation (CIE) system at institutional level. The college follows the modalities of conducting the internal evaluation (CIE) system under choice based credit system(CBCS) as prescribed by the University of Jammu. CIE will be carried out for each paper keeping in mind that learning objectives are achieved. Schedule of conduct internal assessment test is issued when 50 of course teaching is done. Assessments are evaluated and result is shared with students, Students are given opportunity to check their answer sheets and grievances if any are addressed. Those who missed the assessment due to some genuine reason are given opportunity to appear in test on alternate date with different question paper. Further those who failed in first attempt or any who want to improve their

result are also given opportunity. 2.5.2 Reforms initiated on continuous internal evaluation (CIE) system at institutional level. The college follows the modalities of conducting the internal evaluation (CIE) system under choice based credit system(CBCS) as prescribed by the University of Jammu. CIE will be carried out for each paper keeping in mind that learning objectives are achieved. Schedule of conduct internal assessment test is issued when 50 of course teaching is done. Assessments are evaluated and result is shared with students, Students are given opportunity to check their answer sheets and grievances if any are addressed. Those who missed the assessment due to some genuine reason are given opportunity to appear in test on alternate date with different question paper. Further those who failed in first attempt or any who want to improve their result are also given opportunity. 2.5.2 Reforms initiated on continuous internal evaluation (CIE) system at institutional level. The college follows the modalities of conducting the internal evaluation (CIE) system under choice based credit system(CBCS) as prescribed by the University of Jammu. CIE will be carried out for each paper keeping in mind that learning objectives are achieved. Schedule of conduct internal assessment test is issued when 50 of course teaching is done. Assessments are evaluated and result is shared with students, Students are given opportunity to check their answer sheets and grievances if any are addressed. Those who missed the assessment due to some genuine reason are given opportunity to appear in test on alternate date with different question paper. Further those who failed in first attempt or any who want to improve their result are also given opportunity. 2.5.2 Reforms initiated on continuous internal evaluation (CIE) system at institutional level. The college follows the modalities of conducting the internal evaluation (CIE) system under choice based credit system(CBCS) as prescribed by the University of Jammu. CIE will be carried out for each paper keeping in mind that learning objectives are achieved. Schedule of conduct internal assessment test is issued when 50 of course teaching is done. Assessments are evaluated and result is shared with students, Students are given opportunity to check their answer sheets and grievances if any are addressed. Those who missed the assessment due to

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

College has prepared its own academic calendar in the start of session in which the date of all the activities such as start of classes, co- curricular activities, internal examination etc. is given. College focus on that each activity given on academic calendar shall be executed on time, this will help the students to remained prepared for each activity well before the time. During the session 2019-20 all the activities scheduled after mid march 2020, such as conduct of internal assessment of semester IV and VI, gets delayed due to COVID-19 pandemic . College perform online programmes for many activities wherever it becomes possible.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.gdcramban.com/course.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage

BSc	BSc	Nil	57	45	78.95
BA	BA	Nil	164	147	89.63
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.gdcramban.com/feedback.php>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	Nil	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Best Young Scientist Award	Dr. Bharat Singh	PEARL FOUNDATION	15/03/2020	Best Young Scientist Award
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
Nil	Nil	Nil

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of Botany, GDC Ramban	1

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Ecological Risk Assessment and Source Apportionment of heavy metal contamination in Agricultural Soils of North-eastern Iran.	A. Keshavarzi and V. Kumar	International Journal of Environmental Health Research	2019	24	DAV University, Jalandhar, India	24
Pollution assessment of heavy metals in soils of India and ecological risk assessment: A State-of-the-Art.	V. Kumar, A. Sharma, P. Kaur, G.P.S. Sidhu, A.S. Bali, R. Bhardwaj, A.K. Thukral and A. Cerda	Chemosphere	2019	84	DAV University, Jalandhar, India	84
Elemental composition of plants and multivariate analysis.	V. Kumar, A. Sharma, R. Bhardwaj and A.K. Thukral	National Academy of Science letters	2019	3	DAV University, Jalandhar, India	3
In-situ localization and biochemical	S.K. Kohli, S. Bali, R. Tejpal, V.	Scientific Reports.	2019	9	DAV University, Jalandhar, India	9

analysis of bio-molecules reveals Pb-stress amelioration in Brassica juncea L. by co-application of 24-Epibrassinolide and Salicylic Acid.	Bhalla, V. Kumar, R. Bhardwaj, A. A. Alqarawi, E. F. AbdAllah, P. Ahmed					
Tartaric acid mediated Cr hyperaccumulation and biochemical alterations in seedlings of Hordeum vulgare L.	M. Sharma, V. Kumar, R. Bhardwaj and A.K. Thukral	Journal of Plant Growth Regulation	2019	2	DAV University, Jalandhar, India	2
Ecological and human health risks appraisal of metal(loid)s in agricultural soils: a review	V. Kumar. S. Pandita et al.	Geology, Ecology and Landscape	2019	3	Govt. College For Women Gandhinagar Jammu	3
Determining Land Management Zones Using Pedo-Geomorphological Factors in Potential Degraded Regions to Achieve Land Degradation Neutrality.	A. Kesha varzi, V. Kumar, E. L. Bottega and J.	Land	2019	6	DAV University, Jalandhar, India	6
Amino acids distribution	A. Kesha varzi, V. Kumar, E.	Biotechnology Research	2019	2	DAV University, Jalandhar,	2

in economical important plants: A review.	L. Bottega and J.	and Innovation.			India	
Phytoavailability and human risk assessment of heavy metals in soils and food crops around Sutlej River, India.	R. Setia, S. Dhaliwal, R. Singh, V. Kumar, S. Taneja, S. Kukal, B. Pateriya	Chemosphere	2020	0	Govt. Degree College Ramban	Nil
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	1	Nil	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Role and importance of doctors during covid-19	NSS	4	120
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Ganhijayanti	Govt. Degree College Ramban	Postermaking Competition	4	150
Quiz/Seminars	Deptt. of Political Science GDC Ramban	Quiz Competition on Basic Structure of Indian Constitution	2	135
Quiz/Seminars	Deptt. of Political Science GDC Ramban	Quiz Competition on Govt. and Politics in J K	2	145

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
62.28	62.53

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Newly Added
Class rooms	Existing
Laboratories	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6664	23	1830	12	8494	35
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	34	20	0	0	0	2	8	0	4
Added	0	0	0	0	0	0	0	0	0
Total	34	20	0	0	0	2	8	0	4

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
48.79	48.26	25	25

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

4.4.2 Procedure and policies for maintaining and utilising physical, academic and support facilities-laboratory, library, sports complex, computers classrooms etc. There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The college has a well-developed mechanism for maintaining and utilizing the physical, academic and support facilities for teaching-learning and extra-curricular activities. These facilities are regularly maintained and upgraded from college resources as well as the resources allotted to the institution from the government from plan and non-plan resources. Maintenance of equipments like Generator Sets, General Lighting, Power Distribution System, Water Coolers, Computers etc. are regularly undertaken as per their preventive maintenance schedules, guidelines by the equipment suppliers. Further our NSS volunteers, other students and all the staff members committed to keep the college infrastructure well maintained. Besides this we have College Development Committee to recommend the maintenance and up gradation of the various facilities in the college. The Time Table Committee ensures the judicious use of the class rooms, library, smart classrooms and laboratories. The college administration ensures the proper use of the resources and the facilities for the learners and staff are: principal chamber, HoD rooms, staff rooms, classrooms, laboratories, seminar hall, library, girl's common room, canteen, transport facility etc. The sports facilities are regularly upgraded and maintained. The college has a permanent staff member as Physical Training Instructor (PTI) who helps and guides the students in various sports activities to groom their sporting talent. The sports committee of the college promotes the indoor and outdoor games and encourages the student's participation in local, regional and national level competitions. College has limited resource of land due to which sufficient facilities of outdoor games are not available. Every year our students participate at inter-college level, university level events and compete with other degree colleges of state. The NSS unit is also active in the college with more than 100 student volunteers participating in various activities including cleanliness drive, drug addiction rally, electoral registration drive etc. The library of the college is an integrated knowledge resource centre that is stocked with around nine thousand books, periodicals and references covering all aspects of academic studies for students. The library of the college has an open access to all student and faculty. It has a seating capacity for about sixty students. Library has very conducive atmosphere with the provision of tables, chairs for reading with good ventilation and lighting for the students and staff. Every year library committee is constituted to strengthen and improve the facilities. This committee allocates department wise budget for purchase of books, periodicals and also conducts annual stock verification. Computer and Internet facility is also available in the library to access the online teaching learning resources including e-books, e-journals, magazines, news papers and other literary sources. Photocopier facility on subsidized charges is available for the students in the library. The library makes all

efforts to acquire useful books including NET/SLET books, competitive exam books, and subject specific

<https://www.gdcramban.com/sports.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	PMS Scheme (SC/R BA/EBC/OBC/PCP/DNTs)	24	223941
b)International	PMS Scheme for Minorities	5	30000
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching	13/11/2019	41	Department of Life Learning University of Jammu
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Remedial coaching for SC/ST/OBC/Minority category students	41	Nil	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	Nil	0	0	0	0
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter Collegiate by Jammu University Nil	Inter-College	17
First Sports Festival by Higher Education Nil	Inter-College	50
Volleball Nil	Intra-College	34
Table Tennis Nil	Intra-College	14
Kabaddi Nil	Intra-College	28
Badminton Nil	Intra-College	16
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	National	Nil	Nil	0	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a democratically elected student council for structured partnership with teachers and college management. Two CRs(1 boy 1 girl) from

each section i.e. science and arts have been elected. The student council has free access to academic, examinations and other aspects. The class representatives have been co-opted as members in some of the college committees for the session 2019-20.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

173

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college administration encourages the culture of participative management involving all staff members in the overall functioning of the college. Principal is the administrative head of the college and all powers of college administration and drawing and disbursing powers as per JK Govt Financial Code and Civil Service Rules are vested with him, but the overall functioning of the college has been decentralized. Complete management of academic and administrative matters of the college is managed by the committees constituted by the college principal in consultation in with senior staff members. Committees are headed by senior teachers with four to five or more members in each committee. More than 20 such committees are constituted for every academic year to look after the affairs regarding to development, admission, time table, examinations, grievances, anti ragging, purchase, library, culture, discipline etc. These committees meet frequently to discuss the issues and the decisions taken are implemented. Mandate of each committee is defined. The college committees have been empowered to be an essential component for the smooth conduct of academic and administrative matters of the college. Each subject of arts or science is considered as a separate entity for academic and administrative matters and the senior most teacher of the subject is designated as head of the department. All duties of management of academic and administrative matters pertaining to subject/course are assigned to the head of the department. Heads of departments of the science subjects have to manage and maintain science laboratories and non-teaching staff for the conduct of practicals.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
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Admission of Students	The whole admission process takes place as per the guidelines of University of Jammu.
Human Resource Management	Students of this college are trained and educated to be better citizens. Wide exposure is acquired by the students while participating in college, inter-college sports activities and festivals. The college also adopts self appraisal mechanism as per guidelines of University of Jammu to evaluate faculty members. Feedback from all the stake holders is taken to monitor the effectiveness of the human resources. Department meeting are organised for planning and execution of all the academic activities.
Library, ICT and Physical Infrastructure / Instrumentation	College library is key place of facilitating academic activities. HODs submit requisition for books of their respective subjects/courses. Books for various competitive examinations are also provided to the students in the library. Use of screen projectors and other ICT tools also makes teaching an effective and innovative. This makes better understanding of charts, maps, and diagrams. Separate instrumentations and tools is available in the laboratory for conducting routine practicals.
Research and Development	. All the faculty members of the college are keen interested in writing and publishing papers of academic contributions. Most of them have published papers in popular national and international journals of repute. Research aptitude is enhanced by encouraging staff to participate in state/national/international seminars/workshops and conferences.
Examination and Evaluation	. Internal exams are regularly conducted to monitor their performance. MCQ based class test are also conducted. Remedial coaching is also done to assist poor learners. Essay writing skills are developed and monitored in the students. Results of the internal assessment tests is more or less shown to the students on board for increasing their satisfaction and spotting errors. Examination related grievances Redressal Mechanism is established for eradicating the grievances of the students.
Teaching and Learning	The students are facilitated with

smart classrooms and other IT infrastructure so that learners seek innovative teaching learning. Students are taken out for various field visits, excursions, in order to impart practical knowledge to the learners. Various doubt clearing sessions, mentoring group activity, regular tests, and e-resources are also served to all the learners. Most of faculty members use laptop and projectors to deliver power point presentations to the students during class work. Use of map and charts is also usual in regular class work. Besides this library books, newspapers journals and magazines are also available to the students. Students are asked to give feed back at the end of course.

Curriculum Development

The college is affiliated to the University of Jammu and each department follows the devised curriculum of the university. Staff members are the conveners, members of Board of Studies of University of Jammu. Keeping in view of needs of job market in present scenario institute also offers skill courses and organises field visits of various enterprises. Students are encouraged to make use of E-resources in learning i.e. Youtube, Zoom, Google Meet, Google Classroom OBS etc.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	CCTV cameras are installed in the campus to conduct fair and impartial examination.
Student Admission and Support	online services regarding admission and other student support activities are provided.
Finance and Accounts	AG office and Deptt. of Audit and accounts annually make inspection and audit of all the purchase and spending done by the college
Administration	Department of Higher Education Govt. of Jammu and Kashmir has control of administrative affairs of the college. But the principal of the college runs all internal administration of the institution.
Planning and Development	Govt of Jammu and Kashmir controls planning and development of the institution.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Nil	Nil	Nil	Nil
2019	Nil	Nil	Nil	Nil
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Course	1	26/11/2019	17/12/2019	30
Orientation Course	2	26/06/2020	24/07/2020	30
Orientation Course	1	01/09/2020	30/09/2020	30
FDP	1	25/07/2020	10/08/2020	15
Orientation Course	2	04/05/2020	01/06/2020	30
Refresher Course	2	02/03/2020	17/03/2020	15
Orientation Course	1	11/09/2019	01/10/2019	21
Refresher Course	1	17/02/2020	29/02/2020	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

9	9	3	3
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6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Nil	Nil	1. Social welfare

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has to follow the prescribed financial code of the JK Govt for all financial transactions. Financial Audit is an annual activity. There are different kinds of financial audits conducted in the college. One by the Audit and Inspections Department of the J K Govt. and another by the Accountant General (AG). These agencies audit the complete record of the financial transactions and identify any deviation that may have been committed in any financial transactions and other administrative matters of the college. All paras /half margins are defended and explained to the auditors and incase they are not satisfied audit report is sent to the administrative for action under rules. Reconciliation of income and expenditure is done with AGs every quarter of the financial year. The funds received from UGC and other agencies of GOI are audited by chartered accounts and reports are submitted to the funding agency for settlement of accounts time to time.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

. The Institution has tried to establish transparency in admission and examination system by providing result of internal exam to the students in open and fair manner.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
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b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Safety of women in Present Scenario	21/10/2019	21/10/2019	70	58

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Our college utilizes hydroelectric power for light and power purpose. 100 power requirement is met through renewable sources. However there is solar plant also installed on the roof of the college which bears potential of generating substantial power supplied to the district grid.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Rest Rooms	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	27/03/2020	1	Online Essay Competition	Safety during Covid	100
2019	1	1	02/10/2019	1	Cleanliness and Hygiene	Cleanliness	100

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Seminar, Physical Fitness on National Sports Day	29/08/2019	29/08/2019	81
Seminar on Gender Equity, safety of women in the present senario	21/10/2019	21/10/2019	128
online celebration of 6th International Yoga Day	21/06/2020	21/06/2020	250
online celebration of world Environment day	05/06/2020	05/06/2020	80
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Go Paperless Our college is striving towards incorporation of technology in automation of office digitization of office and notices to college students. All notices/circulars are circulated using e-mail /whatsapp / face book for this purpose different whats app, facebook groups/google class rooms are used. Further communication with administrative is done through e-mail mostly. 2. Use of Public transport The college is located 6 kms away from the town Ramban. Cheap public transport is available from every part of town and student are charged subsidized fare. College is also providing transport facility to the students by running two buses for ferrying the student, for which minimum charges are levied to the students. Almost all students use public transport and use of private/personal vehicle is discouraged. 3. Ban on Plastic We believe in keeping our campus plastic free and hoarding have been put in the college prohibiting use of plastic. College canteen has also been instructed not to use plastic disposal items. Awareness against use of plastic also done. Students regularly help in removing all plastic wrappers etc. if any found in the campus. 4. Use of recycle Bin Recycle Bin are placed in large numbers at various location with in the campus meant for collection of the waste from students and college staff. Finally the waste is collected by local recycle /disposed off at the site reserved for this purpose with due care for the environment. 5. Plantation drive Our College NSS volunteer and department of Environment Science has plantation drive at college campus to make our campus green and eco friendly.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE NO:1 Title of the practice: Transparency in the internal assessment system. Objective of the practice:- To ensure satisfaction among the learners regarding evaluation of their internal assessment exams. To provide opportunity to the students to clear their doubts in evaluation of the answer

scripts. To foster competition among the students by displaying results of the assessment exams on the notice board. To build learner`s confidence on the their teachers in maintaining fairness and transparency. To encourage dedicated intellectual students for doing more hard work and excel in the overall career.

Content of the Practice. Our college has endeavored substantially in the context of bringing up transparency in the evaluation system of home/ internal assessment exams. In this respect, we have to display the results of all the Page 75/83 08-04-2019 03:52:23 Self Study Report of GOVERNMENT DEGREE COLLEGE RAMBAN home/internal assessment exams on common as well as department notice board in order to let all the learners know about their performance in exams. Besides the above step taken, the answer sheets of the exams are also shown to the students to clear their doubts and suggest corrective measures. Evidence of the success : It has been found that the practice of adopting transparency in the evaluation system has improved the results, good number of students have expressed satisfaction over the system and improved their performance. BEST PRACTICE:2 Title of the practice: Identity cards: Objective of the practice:- To ensure importance of the institutional discipline and its values among all the learners. To eliminate the presence of outsiders in the campus, particularly during the working hours. To identify the students in the first sight. To ensure discipline and conduct in the campus The content of the practice: The college administration has taken introduced identity card which remain slung around their neck during their stay at the campus. The students belonging to different semesters have been provided identity cards of different colors to ease their identification according to categories. Due to presence of large number of female students, outsiders intrude into the campus in the disguised of students and create unrest in the campus. Evidence of the success: The institution has achieved success in countering the issues arising due to presence of outsiders by introducing the practice of using identity cards by all the learners besides wearing of proper uniform. All the students have adhered to the discipline code of the institution, which has eliminated the presence of outsiders in the campus and and smooth conduct of college work ensured.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.gdcramban.com/pdf/core%20values.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution is situated in educationally backward region of the state in which literacy rate of 56, lowest in all district of the state. The college is first and largest higher education institute of the district providing avenues of unprivileged students of the district. The college offers undergraduate degree programs in arts, science and commerce with in 18 different subjects 24 subject combinations and is committed to impart quality education to rural students at their door steps. The vision of our college is based on the preamble "To develop into an institution of excellence in this area of state and to produce motivated and capable graduates of character and substance" The college has significantly contributed in empowering students of this area providing higher education especially the otherwise unprivileged students of the district. For improved and refined learning among the students various cocurricular activities are organized in the college. Students find opportunities of participating in various seminars, symposia, debates, workshops, poster-making competition, group-discussions. All these activities are conducted aiming at nurturing creativity and enhancing learning abilities among the students. The college has a library which has about nine thousand

books on different subjects and courses for use learners in conducive atmosphere. Students from the different socio and economic background join this college. The students are identified according to their learning capacities and slow learners are identified at the beginning of the session and special attention is given to improve their learning levels by the teachers to make them cope up with their studies. Frequently class tests are conducted to monitor their learning levels. Proper counseling is given to the students at the time of admission in the college and at the time of passing out final examination. The college has been successful in transforming the lives of its learners especially ones belonging to the underprivileged sections. The Institution ensures wide publicity to the admission process which is published through the prospectus and Institutional website. The notice is uploaded on the Institute's website also. During the admission process, members of various admission committees and the departments interact with prospective students and their parents regarding course of study. The vision of the college management is to constantly improve the students learning culture by providing infrastructure that is at par with the prestigious institutions of Jammu Kashmir. The college is actively trying to improve the quality of education imparted to the students and understand the current needs and problems of our students so that the best could be brought out of them. The college provides learning resources and infrastructure for academic excellence according to its vision and strategic objectives. In addition of offering various regular courses in the college, the college has signed memorandum of understanding (MOUs) with Indira Gandhi National Open University (IGNOU) and Moulana Azad National Urdu University (MANUU) for having their study centers to provide distance mode education to poor and under privileged learners who cannot afford

Provide the weblink of the institution

<https://www.gdcramban.com/>

8.Future Plans of Actions for Next Academic Year

The college is going to open new skill courses which aim at imparting technical knowledge to learners . The proposed skill courses are: A) Horticulture Technology. In order to inculcate the basic knowledge of horticulture industry inclusive of cultivation, storage and marketing in the district the college aims to open this skill course from next academic session. This will develop the skills of growing horticultural plants that fetch lucrative revenue in their bussiness in this sector. The soil of this district is suitable for anardana, apple, walnut, quins, plum, apricot, pear, peach etc.Developing the skills of youth in this sector will definetly provide avenues of seeking job in this era of massive unemployment. B) Veterinary technology: This institution aims at opening veterinary technology centre in this college so that learners will acquire the basic skills rearing and promoting livestock industry. There are grasslands, meadows and natural fodder in the territory of the district, which provide ample opportunities for unemployed youth to seek employment in this sector and engross lucrative earnings. C) IT, Computer and Electronics: The college plans to open IT, computer and electronics skill centre in the college from next academic session so that interested students get opportunity to learn these job oriented courses . C) Development of Browsing centre: Besides aforementioned skill courses the college intends to start browsing centre in the campus from the next academic session which undoubtedly will provide opportunity to learners in acuisiting basic knowledge of computer. Knowledge of computer now-a-days is highly significant and demanding in seeking jobs. D) Setting up of industrial skills: The college also aims at imparting some other industrial skills like sericulture pisiculture , beekeeping and micro enterprises. E) Process for opening new nursing college is started: The Higher Education Department of JK has proposed opening of nursing college in the campus. this move of the government will definitely serve opportunity to a good number of students to seek health and

medical education in their local district.